

TK's Place Sunday Morning Bible Study Helper

The TK's Place Preschool/Children's Ministry SMBS Helper will assist the Ministry by teaching and leading in the activities before and after worship/story time. They will implement and do preplanned activities during a Sunday morning experience at Trinity.

Ministry Area/Department	Preschool/Children's Ministry
Position	TK's Place SMBS Helper
Accountable To	TK's Ministry Team
Ministry Target	Preschool/Children (2yr old thru 2nd grade)
Position Is	Volunteer
Position May Be Filled By	Church member
Minimum Maturity Level	New, growing Christian
Spiritual Gifts	Shepherding • Serving • Exhortation
Talents or Abilities Desired	Ability to communicate well with children • Able to allow someone else to lead, but willing to take the lead when necessary
Best Personality Traits	Dependable-leader or dependable-expresser
Passion For	Loving Jesus • Loving Children • Discipling children and providing support for other leaders
Length of Service Commitment	One year minimum/ Every other Sunday (10:45 Hour)

Anticipated Time Commitments

1. **Doing ministry/preparing for ministry:** 1.5 hours a week
2. **Participating in meetings/training:** as scheduled

Responsibilities/Duties

1. Participate in teacher's meetings and training opportunities.
2. Look over lesson materials prior to coming into class. Email will arrive early in week.
3. Assist with handing materials for class: handouts, craft supplies, etc.
4. Distribute handouts to children; help children with crafts or activities as needed.
5. Escort children to the restroom if it is not connected to the classroom. Assist younger children as needed; insure hand washing.
6. Pray for class members and visitors.
7. Stay connected during class time. Sit with children and help keep focused.
8. Take weekly attendance and greet parents as they enter the classroom.
9. Ensure security procedures are followed. (Check in/Check out)